



# PROVIDER RELATIONSHIP

Administrative connection with local NDIS Providers & Coordinators to build ongoing partnerships and professional relationships.

- Understanding the NDIS Industry and support services provided;
- Providing Core Supports, Capacity Building, Housing, Employment and Group/Community Program Supports to potential and existing participants;
- Connecting with different NDIS Providers across Victoria in creating a network for business growth;
- Answering frequently asked questions regarding services;
- Providing assistance and guidance to Providers that require support services;
- Onboarding new participants and liaising with the correct departments to provide assistance;
- Providing walk-throughs during intake forms and serviced agreements;
- Adhoc administration tasks that require urgent attention and assistance
- Promote business goals, to achieve long lasting relationships with current and future NDIS Providers and participants.